



NAPPANEE COMMON COUNCIL MEETING MINUTES

Date, Time & Location:

Monday, May 18, 2026 — 7:00 P.M.
Council Chambers, City Hall, 300 W. Lincoln St.

Council Members:*

District 1 — Ben Leavitt • District 2 — Austin Yoder • District 3 — Amy Rosa
District 4 — Dustin Geyer • At-Large — Kelbi Veenstra

Meeting Minutes:

1. Call to Order

- a. Mayor Jenkins called the meeting to order at 7:00 pm.

2. Roll Call

a. Present:

- i. **Mayor** Phil Jenkins **City Attorney** Brian Hoffer, **City Office Manager** Nikki Ramer (all in person)
- ii. **Council Members:** All members listed above were present in person.
- iii. **Council Members Absent:** None.
- iv. **Guests:** 2 (in person)
- v. **Press:** 1 (in person)

3. Approval of the Minutes from May 4, 2026

- a. Mrs. Rosa motioned to approve the minutes as presented. Mrs. Veenstra seconded. The minutes were approved unanimously by voice vote.

4. Petitions and Comments by Citizens

- a. Quilt Garden - Elkhart County Convention and Visitors Bureau. Mr. Terry Mark discussed local tourism, planting the quilt gardens (19th edition), Coppes 150th anniversary, youth baseball tournaments coming in July, and gave an update on the strategic plan. Mayor Jenkins commented on the importance of the ECCVB to the City of Nappanee and thanked Mr. Mark for his presentation.

5. Reports of Committees, Boards, and Commissions

- a. CT Report for April 2026. Mayor Jenkins presented the report in CT Knight's absence. Mr. Leavitt motioned to approve the CT report as presented. Mr. Yoder seconded. The CT report for April 2026 was approved unanimously by voice vote.

6. Unfinished Business

- a. None.

*Please visit nappanee.in.gov for board member appointment and term details

7. New Business

- a. None.

8. Approval of Accounts Payable Vouchers (APVs)

- a. **2026 City APVs totaling \$676,814.71.** Mayor Jenkins presented the APVs on behalf of CT Knight. Mr. Leavitt inquired about invoices issued to the City from Troyer Group in the amount of roughly \$20,000. Mayor Jenkins replied that they are doing the engineering and consulting work for the Walnut Street extension project. It is hoped that bids will be received in June and then the project can get underway. This was originally planned to be paid for out of Community Crossings funding. However, the City did not receive that funding but it is still a high enough priority to continue to move forward. Mr. Geyer motioned to approve payment of the vouchers. Mr. Leavitt seconded. The APVs were approved unanimously by voice vote.

9. Reports of City Officers

- a. Fire - April 2026 Report (no action necessary)
- b. Planning - April 2026 Report (no action necessary)
- c. Mayor Jenkins mentioned topics that will be discussed at upcoming meetings. Those include formalizing a Reserve and Liquidity policy and a discussion on home based businesses.

10. Adjournment

- a. With no further business to discuss, Mr. Leavitt motioned that the meeting be adjourned. Mrs. Veenstra seconded. Adjournment was agreed by unanimous voice vote. The meeting was adjourned at 7:15 pm.