



# HISTORIC PRESERVATION COMMISSION MEETING MINUTES

## Date, Time & Location:

Thursday, April 9, 2026 — 9:00 A.M.  
Municipal Building - City Hall, 300 W. Lincoln St.

## Board Members:\*

Voting: Emily Hostetler • Ryan Detwiler • Jennifer Newcomer • Adam Slone • Quinci Julian  
Non-voting (ex-officio): Todd Nunemaker, Secretary • Martha Owen

## Meeting Agenda:

### 1. Call to Order

- a. Quinci Julian called the meeting to order at 9:00am

### 2. Roll Call

- a. **Present:** Quinci, Ryan, Emily, Jennifer
- b. **Absent:** Adam Slone
- c. **Also Present:** Martha Owen (Nappanee Library), Dan Slaven (Assistant City Planner), Deb Parcell (Indiana Landmarks)

### 3. Approval of the Minutes from February 12, 2025

- a. **Motion:** To approve the minutes of the March meeting as presented
- b. **Action:** Ryan motioned to approve. Jennifer seconded. Motion carried unanimously.

### 4. Presentation: Martha

- a. Martha Owen (Nappanee Library, ELC Collection) gave a presentation on the Nappanee Auditorium history and usage, and also shared some historical photos and a video of the fire which destroyed the building. The video is on YouTube. More photos were shared of the property and building built after the fire destroyed the auditorium

### 5. Petitions and Comments by Citizens

- a. NONE

### 6. Unfinished Business

- a. Awards Night
  - i. Nominations and Voting
    1. Dan shared a reminder of the upcoming event and reviewed the previous month's nominations for Awards and shared information regarding the updated definitions of the nomination categories. Opened the floor for additional nominations. No additional

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nominees were suggested. Ballot voting proceeded by individual members. Ballots turned in to Dan to tally and convey at the end of the meeting.

- ii. Dan proceeded to share the event program. Each HPC member will do a presentation. Deb will do a presentation as well. Hosted at Market Street Manor Tea House. Emily shared likely “cost per person” Quinci called for a motion to approve expenditure, at Emily’s discretion. Ryan made motion. Jennifer seconded. Motion passed unanimously.
- iii. Dan spoke about award costs. Estimated around \$100, depending on exact award chosen. Jennifer motioned to allow expenditure at Dan’s discretion. Emily seconded. All in favor.

## **7. New Business**

- a. NONE

## **8. Staff Report: Deb Parcell**

- a. Deb Parcell
  - i. Shared information about Kendallville’s Design Guidelines. They have separate guidelines specifically about rear entrances on downtown structures. Developed based on Franklin, Tennessee guidelines.
  - ii. Indiana Landmarks does a “Historic Preservation Commission Roundtable” of various Commissions from different communities. Focuses on Preservation Commission education and training. An evening, approx 2 hours. Asked if Nappanee HPC would be interested to host one of these meetings. General consensus was to agree to host. Aiming for October timeframe, a weekday evening, possibly 6:00-8:00pm
- b. Dan Slaven
  - i. Share review of the Window Restoration Seminar in March
    - 1. 10 individuals in attendance. One gentleman came from Traverse City, happening to be in town and seeing the posters hung around town.
    - 2. Shared that SouthBend Tradeworks has a “Window Restoration Kit” that can be rented for window repair.
    - 3. Follow-up full-day window repair seminar (201) are presented at times by Indiana Landmarks

## **9. Announcements**

- a. Next Meeting: Thursday, May 14, at Municipal Building
- b. Dietrich Building - 3rd Reading: April 20 - City Council. HPC invited to attend
- c. Awards Night Voting Results:
  - i. Downtown Rehabilitation: Marcus & Debra Miller, Neighbors Mercantile
  - ii. Commercial Property Preservation: Pete Yoder, 106 S. Main
  - iii. Residential Neighborhood Preservation: Nelson’s, 601 N. Main
  - iv. Historic Educator: Bob Riley, NorthWood Schools (posthumous)
  - v. Friend of the HPC: Deb Parcell, Indiana Landmarks

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- vi. Distinguished Historian: Martha Owen, ELC Collection

## **10. Adjournment**

- a. Quinci motioned to adjourn the meeting. Emily seconded.  
All approved. The meeting adjourned at 9:55 am.