



NAPPANEE BOARD OF WORKS MEETING MINUTES

Date, Time & Location:

Monday, February 23, 2026 — 3:30 P.M.
Council Chambers, City Hall, 300 W. Lincoln St.

Board Members:*

Mayor Phil Jenkins • Wayne Scheumann • Rod Stump Jr.

Meeting Minutes:

1. Call to Order

- a. Mayor Jenkins called the meeting to order at 3:30 pm.

2. Roll Call

- a. **Present:** Board Members listed above. Mr. Scheumann attended via videoconference.
- b. **Clerk-Treasurer:** Jeff Knight; **City Attorney:** Brian Hoffer
- c. **Guests:** 28 (27 In Person ; 1 Online)
- d. **Press:** 1 (In Person)
- e. **Absent:** None

3. Approval of the Minutes from February 9, 2026

- a. Mr. Stump motioned to approve the minutes as presented. Mr. Scheumann seconded. The minutes were approved unanimously by voice vote.

4. Approval of Consent Agenda

- a. The consent agenda consists of requests that each department head has the ability to approve. Those items presented to the BOW's consisted of 15 Excavating in Right of Way applications. Mayor Jenkins motioned to approve the Consent Agenda. Mr. Scheumann seconded. The Consent Agenda was approved unanimously by voice vote.

5. Petitions and Comments by Citizens

- a. None.

6. Reports of Committees, Boards, and Commissions

- a. None.

7. Unfinished Business

- a. Sewer Bill Adjustment for 504 N. Locke Street. Mayor Jenkins presented the adjustment request. This was previously tabled for clarification as to how requests have been historically handled if a hose was left attached to the spigot. Mayor Jenkins motioned to remove this request from the table. Mr. Scheumann seconded. The request was removed from the tabled status by unanimous voice

*Please visit nappanee.in.gov for board member appointment and term details

vote. Mr. Scheumann motioned to approve the adjustment request. Mr. Stump seconded. The adjustment was approved unanimously by voice vote.

8. New Business

- a. LiDar Agreement - First Group. Mayor Jenkins and City Property Manager Slaven presented the agreement. This is a multifaceted agreement that will provide 3D PASER (pavement surface evaluation rating) Rating imaging of streets, signage inventory, sidewalk inventory, and pavement mark inventory. The total cost will be \$15,500. Mayor Jenkins motioned to approve all of the services contained in the agreement. Mr. Scheumann seconded. The agreement was approved unanimously by voice vote.

9. Approval of Accounts Payable Vouchers

- a. 2026 Water APVs totaling \$103,076.33 and WWTP APVs totaling \$83,376.73. Mr. Stump motioned to approve both sets of APVs. Mr. Scheumann seconded. The APVs were approved unanimously by voice vote.

10. Reports of City Officers

- a. Water Utility - 2025 Water Utility Year in Review. No action was required.
- b. Street Department - Conference and Workshop requests. Superintendent Warren requested: for Mr Estep and him to attend the workshop in Fort Wayne on March 5th (this provides continuing education credit); Street Department Staff be allowed to attend the NTEA Truck show March 10th thru 12th in Indianapolis. (two of the staff will be gone at once); and for him to attend the Purdue Road School, March 17th thru 19th. Mayor Jenkins motioned to approve each of these requests. Mr. Scheumann seconded. The conference and workshop attendance requests were approved unanimously by voice vote.
- c. Oath of Office for Mr. Justin Miller. Mayor Jenkins administered the oath of office for Mr. Miller who was just hired as a new fulltime Firefighter/EMT.

11. Adjournment

- a. With no further business to discuss, Mr. Stump motioned to adjourn the meeting. Mr. Scheumann seconded. The meeting was adjourned at 3:40 pm by unanimous vote.