



# NAPPANEE COMMON COUNCIL MEETING MINUTES

## Date, Time & Location:

Monday, February 2, 2026 — 7:00 P.M.  
Council Chambers, City Hall, 300 W. Lincoln St.

## Council Members:\*

District 1 — Ben Leavitt • District 2 — Austin Yoder • District 3 — Amy Rosa  
District 4 — Dustin Geyer • At-Large — Kelbi Veenstra

## Meeting Minutes:

### 1. Call to Order

- a. Mrs. Rosa (Deputy Mayor) called the meeting to order at 7:00 pm.

### 2. Roll Call

#### a. Present:

- i. **City Attorney** Brian Hoffer, **Clerk-Treasurer** Jeff Knight (both in person)
- ii. **Council Members:** Ben Leavitt, Austin Yoder, Amy Rosa, Dustin Geyer, Kelbi Veenstra
- iii. **Council Members Absent:** None
- iv. **Guests:** 7 (6 in person, 1 online)
- v. **Press:** 1 (online)

### 3. Approval of the Minutes from January 5, 2025

- a. Mr. Geyer motioned to approve the minutes as presented. Mrs. Veenstra seconded. The minutes were approved unanimously by voice vote.

### 4. Petitions and Comments by Citizens

- a. None

### 5. Reports of Committees, Boards, and Commissions

- a. None.

### 6. Unfinished Business

- a. 2nd Reading of Ordinance #1650 - Rezoning for 2148 E. Market Street. Deputy Mayor Rosa introduced the ordinance. There were no changes from the first reading. Mr. Yoder motioned to approve the ordinance on second reading. Mr. Leavitt seconded. Ordinance #1650 - Rezoning for 2148 E. Market Street was approved unanimously by voice vote on second reading..
- b. 2nd Reading of Ordinance #1651 - Amending Permitting Procedures for HEA-1005. Deputy Mayor Rosa introduced the ordinance. There were no changes from the first reading. Mr. Leavitt motioned to approve the ordinance.

\*Please visit [nappanee.in.gov](http://nappanee.in.gov) for board member appointment and term details

Mr. Yoder seconded. Ordinance #1651 - Amending Permitting Procedures for HEA-1005 was approved unanimously by voice vote on second reading.

## **7. New Business**

- a. Interlocal Agreement - City/Library - Nappanee Center. Deputy Mayor Rosa introduced the agreement. Mr. Slaven presented the agreement. This agreement updates the terms and conditions between the City and Library pertaining to the continued use of the Museum by the Library at the Nappanee Center. The previous agreement has been in place for years. This agreement has been presented to, and approved by, the Library Board. City Attorney Hoffer has reviewed the document. Since Mr. Leavitt is on the Library Board, he recused himself from voting. Mr. Geyer motioned to approve the interlocal agreement. Mrs. Veenstra seconded. The Interlocal Agreement between the City and the Library and Nappanee Center was approved by a 4-0 voice vote with one abstention.
- b. Baker Tilly 2026 Master Service Agreement. CT Knight and Mr. Adam Wilcox (Baker Tilly) presented the Master Service Agreement. This is a slight increase from 2025 with a total monthly cost of \$10,000 per month. This cost also includes the Continuing Disclosure filings associated with the outstanding bonds. Mr. Geyer inquired about how Baker Tilly would treat the agreement if the City either did not utilize the entirety of the hours built into the agreement or exceeded the hours built into the agreement. Mr. Wilcox replied that if the City went over its hours, but it was close, then Baker Tilly would most likely write-off the difference. If the City under utilized its hours substantially, then Baker Tilly would reimburse the City. Mr. Leavitt motioned to approve the 2026 Master Service Agreement. Mr. Yoder seconded. The agreement was approved unanimously by voice vote.

## **8. Approval of Accounts Payable Vouchers (APVs)**

- a. 2026 City APVs totaling \$708,388.72. Clerk-Treasurer Knight presented the APVs for approval. Deputy Mayor Rosa motioned to approve payment of the vouchers. Mr. Geyer seconded. The APVs were approved unanimously by voice vote.

## **9. Reports of City Officers**

- a. 2025 Building Permit Report - Planning Dept. No action was necessary.
- b. 2025 Annual Report - Wastewater Dept. No action was necessary.
- c. 2025 Annual Report - Street Dept. No action was necessary.
- d. Deputy Mayor Rosa reminded the Council the next meeting will be on February 17th since February 16th is President's Day.

## **10. Adjournment**

- a. With no further business to discuss, Mr. Geyer motioned that the meeting be adjourned. Mr. Yoder seconded. Adjournment was agreed by voice vote, and the meeting was adjourned at 7:16 pm.