



# HISTORIC PRESERVATION COMMISSION MEETING MINUTES

## Date, Time & Location:

Thursday, January 8, 2026 — 9:00 A.M.  
Municipal Building - City Hall, 300 W. Lincoln St.

## Board Members:\*

Voting: Emily Hostetler • Ryan Detwiler • Jennifer Newcomer • Adam Slone • Quinci Julian  
Non-voting (ex-officio): Todd Nunemaker, Secretary • Martha Owen

## Meeting Agenda:

1. **Call to Order** - Dan Slaven called the meeting to order at 9:00 A.M.
2. **Roll Call**
  - a. **Present:** Adam, Emily, Jennifer, Quinci, Ryan
  - b. **Absent:** None
  - c. **Also Present:** Todd Nunemaker (City Planner), Martha Owen (Nappanee Library), Dan Slaven (Assistant City Planner), Deb Parcell (Indiana Landmarks), Mark Collins (Director of Development)
3. **Approval of the Minutes from December 11, 2025**
  - a. **Motion:** To approve the minutes of the December 11, 2025, meeting as presented
  - b. **Action:** Jennifer motioned to approve. Emily seconded. Motion carried unanimously.
4. **Staff Report: Deb Parcell**
  - a. Deb presented information on NAPC Messaging Guide
    - i. Community communication - making HPC viable in the community
5. **Petitions and Comments by Citizens**
  - a. None
6. **Unfinished Business**
  - a. Dietrich Building Open House indefinitely postponed
  - b. 2026 HPC Planning review
    - i. Budget: \$5,350 & Gift Fund: \$950
  - c. Discussion of events for 2026
    - i. Historic Window Repair
      1. Tentative Date: March 28
      2. Deb will speak with Todd Zeiger about event
    - ii. May Awards Night - Historic Preservation Month

\*Please visit [nappanee.in.gov](http://nappanee.in.gov) for board member appointment and term details

1. Discussion was had on various alternatives or methods of having an awards program. Dan, Adam and Ryan will constitute a committee to meet and discuss options and report back to HPC in February.
2. Emily offered possibly utilizing Market St. Manor for event
- iii. Real Estate Training Seminar
  1. Deb stated Indiana Landmarks is putting together a program for realtors that would allow CEUs for their licensure. Nappanee HPC could potentially “host” this event, partnering with Indiana Landmarks to invite realtors in the county/region to Nappanee for Historic Preservation Realty Training - more information to follow
    - a. Potential event in September/October
- iv. Other communities to visit and continue HPC training discussed. Deb will continue to bring training each month. Further large group/community training opportunities will be revisited
- d. Preservation Guidelines Updating
  - i. Discussion was had on forming a committee to continue to review the Indiana Landmarks template; and customizable options for Nappanee specifically.
  - ii. Todd, Dan, Emily, Jennifer to meet in committee to discuss and bring a report to HPC in February.

## **7. New Business**

### **a. Election of Officers**

- i. Dan highlighted each position description. All positions open beginning each year. Discussion was had on who is best interested and suited for positions. Emily nominated Adam for Chair. Emily nominated Jennifer for NIFTY. Adam nominated Quinci for Vice-Chair. Jennifer nominated Emily for treasurer. Adam motioned to approve the ballot and vote by acclamation as there is only one nominee for each position, Quinci seconded. All approved. Dan did a roll-call vote to approve slate as presented. All voted in approval.
- ii. Dan turned over the meeting to Adam, as new Chair.

## **8. Announcements**

- a. Next Meeting: Thursday, February 12, 2026, at Municipal Building
- b. Deb announced NAPC webinar on January 22
  - i. Historic Preservation Trades Training
- c. Deb announced Indiana Landmarks new offices, 321 W. Wayne St. South Bend
  - i. Open House: February 17

## **9. Adjournment**

- a. Adam motioned to adjourn. Emily seconded. Meeting adjourned 10:05am