



NAPPANEE COMMON COUNCIL MEETING MINUTES

Date, Time & Location:

Monday, January 5, 2025 — 7:00 P.M.
Council Chambers, City Hall, 300 W. Lincoln St.

Council Members:*

District 1 — Ben Leavitt • District 2 — Austin Yoder • District 3 — Amy Rosa
District 4 — Dustin Geyer • At-Large — Kelbi Veenstra

Meeting Minutes:

1. Call to Order

- a. Mayor Jenkins called the meeting to order at 7:00 pm.

2. Roll Call

a. Present:

- i. **Mayor** Phil Jenkins, **City Attorney** Brian Hoffer, **Clerk-Treasurer** Jeff Knight (all in person)
- ii. **Council Members:** Ben Leavitt, Austin Yoder, Amy Rosa, Dustin Geyer, Kelbi Veenstra, Guests (all in person)
- iii. **Council Members Absent:** None
- iv. **Guests:** 4 (3 in person, 1 online)
- v. **Press:** 1 (in person)

3. Approval of the Minutes from December 15, 2025

- a. Mrs. Rosa motioned to approve the minutes as presented. Mrs. Veenstra seconded. The minutes were approved unanimously by voice vote.

4. Petitions and Comments by Citizens

- a. None

5. Reports of Committees, Boards, and Commissions

- a. Clerk-Treasurer's Report for November 2025. Clerk-Treasurer Knight presented the report and discussed his intentions for the certificates of deposit (CD's) that will mature in January. The City Investor CD will be reinvested. The Redevelopment CD will be liquidated and kept as cash on hand for 2026 Redevelopment projects. The CSO Reserve CD will be reinvested long term at a reduced dollar amount sufficient to maintain reserve requirements. Mr. Geyer asked about upcoming Redevelopment projects. Mayor Jenkins gave a synopsis of potential projects. Mr. Geyer motioned to approve the Clerk-Treasurer's Report for November. Mr. Yoder seconded. The Clerk-Treasurer's Report was approved unanimously by voice vote.

*Please visit nappanee.in.gov for board member appointment and term details

- b. Year End Fund and Property Tax Disbursement Comparison (2025). This was a report item only with no action required by the Council.

6. Unfinished Business

- a. None

7. New Business

- a. Resolution 794-26 - CD Investments for 2026. Clerk-Treasurer Knight presented the annual resolution that allows the City to use a wider variety of banking institutions on a regional basis to allow the City to obtain the best interest rates on CD investments. Mr. Leavitt motioned to approve the resolution. Mr. Geyer seconded. Resolution 794-26 was approved unanimously by voice vote.
- b. Resolution 795-26 - Year End Transfers (with Exhibit A). Mayor Jenkins presented the annual year end transfers. All of these were covered by funds included in the 2025 budget with no additional appropriations. Mrs. Rosa motioned to approve the resolution. Mr. Yoder seconded. Resolution 795-26 was approved unanimously by voice vote.
- c. Resolution 796-26 - Mileage Reimbursement Rate. Mayor Jenkins presented the annual resolution to establish the mileage reimbursement rate. The rate for 2026 will be 72.5 cents per mile. Mrs. Veenstra motioned to approve the resolution. Mr. Leavitt seconded. Resolution 796-26 was approved unanimously by voice vote.
- d. Approve 2026 Appointments. Mayor Jenkins presented the list of appointments for 2026. Mrs. Rosa motioned to approve the appointments. Mr. Yoder seconded. The appointments were approved with 4 votes in favor of and 1 abstention from Mr. Leavitt due to one of the Redevelopment Commission members being a family member..

8. Approval of Accounts Payable Vouchers (APVs)

- a. 2026 City APVs totaling \$1,906,090.84. Clerk-Treasurer Knight presented the APVs for payment. He noted that \$1.3 million of the items on the register were internally moving funds between account line items and not cash spent. Mr. Geyer motioned to approve payment of the vouchers. Mr. Leavitt seconded. The APVs were approved unanimously by voice vote.

9. Reports of City Officers

- a. **Mayor Jenkins** - Mayor Jenkins reminded the Council that the next meeting will be on Tuesday, January 20, 2026. Monday, the 19th, is Martin Luther King, Jr. Day.

10. Adjournment

- a. With no future business to discuss, Mr. Leavitt motioned that the meeting be adjourned. Mr. Yoder seconded. Adjournment was agreed by voice vote, and the meeting was adjourned at 7:26 pm.