



# NAPPANEE COMMON COUNCIL MEETING MINUTES

## Date, Time & Location:

Monday, January 20, 2026 — 7:00 P.M.  
Council Chambers, City Hall, 300 W. Lincoln St.

## Council Members:\*

District 1 — Ben Leavitt • District 2 — Austin Yoder • District 3 — Amy Rosa  
District 4 — Dustin Geyer • At-Large — Kelbi Veenstra

## Meeting Minutes:

### 1. Call to Order

- a. Mayor Jenkins called the meeting to order at 7:00 pm.

### 2. Roll Call

#### a. Present:

- i. **Mayor** Phil Jenkins, **City Attorney** Brian Hoffer, **Clerk-Treasurer** Jeff Knight (all in person)
- ii. **Council Members:** Ben Leavitt, Austin Yoder, Amy Rosa, Dustin Geyer, Kelbi Veenstra, Guests (all in person)
- iii. **Council Members Absent:** None
- iv. **Guests:** 10 (9 in person, 1 online)
- v. **Press:** 1 (in person)

### 3. Approval of the Minutes from January 5, 2025

- a. Mrs. Rosa motioned to approve the minutes as presented. Mr. Yoder seconded. The minutes were approved unanimously by voice vote.

### 4. Petitions and Comments by Citizens

- a. None

### 5. Reports of Committees, Boards, and Commissions

- a. None.

### 6. Unfinished Business

- a. None

### 7. New Business

- a. RDC/BID Interlocal Agreement for NIFTY Grant Program. Mr. Mark Collins (Director of Economic Development) presented the agreement noting that this is pretty much a renewal of the agreement from 2023 that provides \$75,000 of TIF Funds to BID for the downtown improvements 80/20 match. He then gave an update on the success of the program in 2025. Mrs. Rosa motioned to approve

\*Please visit [nappanee.in.gov](http://nappanee.in.gov) for board member appointment and term details

the interlocal agreement. Mrs. Veenstra seconded. The RDC/BID Interlocal Agreement for NIFTY Grant Program was approved unanimously by voice vote.

- b. Ordinance #1650 - Rezoning for 2148 E. Market Street, 1st Reading. Mr. Todd Nunemaker (Planning Superintendent) introduced the ordinance that would change the zoning of the property from R-1 (low density residential) to B2 (general business). This was recommended for approval by the Planning Commission with a 6-0 vote. Mr. Geyer asked what would need to happen, since this is new construction of a business, to have this added to an existing TIF district or create a new one. Mayor Jenkins thought it was something to discuss with Baker Tilly. Mr. Geyer motioned to approve the ordinance on first reading. Mr. Leavitt seconded. Ordinance #1650 - Rezoning for 2148 E. Market Street was approved unanimously by voice vote.
- c. Ordinance #1651 - Amending Permitting Procedure for HEA-1005, 1st Reading. Mr. Nunemaker presented the ordinance which deals primarily with responses to building permits and building inspections. The response times established are three days to determine application completeness, seven days for plan reviews, and three days to complete requested inspections. This ordinance comes from the Plan Commission with a 7-0 recommendation in favor of vote. Mr. Leavitt asked what the current response times for the City are. Mr. Nunemaker responded that they are not written, but that nothing has been held up with only having one inspector. Mr. Yoder motioned to approve the ordinance on first reading. Mr. Leavitt seconded. Ordinance #1651- Amending Permitting Procedure for HEA-1005 was approved unanimously by voice vote on first reading.

#### **8. Approval of Accounts Payable Vouchers (APVs)**

- a. 2026 City APVs totaling \$539,249.44. Clerk-Treasurer Knight presented the APVs for payment. Mr. Geyer motioned to approve payment of the vouchers. Mrs. Veenstra seconded. The APVs were approved unanimously by voice vote.

#### **9. Reports of City Officers**

- a. The Fire and Police 2025 annual reports were submitted. No action was necessary.
- b. Mayor Jenkins presented his State of the City speech.

#### **10. Adjournment**

- a. With no further business to discuss, Mr. Leavitt motioned that the meeting be adjourned. Mr. Yoder seconded. Adjournment was agreed by voice vote, and the meeting was adjourned at 7:25 pm.